



Village of Hyde Park

Thursday August 1, 2024

Village Conference Room, Municipal Building
167 Main Street, Hyde Park

BOARD OF TRUSTEES – 4:00 p.m.

Trustees: Peter Gallo, Clerk (acting Chair); Sue Trainor, Amy O'Toole

Guests: Brian Evans-Mongeon, Village Manager; Karen Wescom, Village Clerk/Treasurer;

Call to order: Peter Gallo called the meeting at 4 PM.

Open Public Comments: No public was present

1. Additions / Revisions to the Agenda: No changes
2. Chair's Report: The Chair did not have anything report at this time.
3. Minutes of July 11, 2024 Regular Meeting: Sue Trainor made a motion to approve the minutes of the July 11, 2024 Trustees Meeting. Amy O'Toole seconded the motion. The motion passed unanimously without abstention.
4. Review List of Past Due Accounts by Customer: The Village Manager distributed a handout illustrating the latest efforts on past due accounts. Collections illustrated were only a partial month due to the timing of the meeting and availability of cash reports for the month of July.
5. Warrants: The Village Treasurer presented the latest warrants for signatures.
6. Utility Pole relocation on the Johnson Street Extension: The Village Manager reported that since last meeting, he had submitted comments and heard back from the planning engineer on the request for pole relocations, as well as to the suggestion of a different intersection design. The new drawing illustrates the pole relocation, however, the intersection has remained mostly the same with the "T" design but the proposal now includes three (3) stop signs and sets of road lines for indication of where to stop. The hope will be that the signage will deter speeding and calm raceway tendencies at the intersection. The Village Manager will follow up with the Town and planning engineers.
7. Prospective October meeting date change: Following discussion, the Trustees decided to keep the October meeting to the first (1st) Thursday of the month. In a related discussion, the Trustees decided to go back to a 6 PM start time for the September and future meetings.
8. Zoning Administrator Appointment: With the present Zoning Administrator leaving at the end of August, the Village Manager requested that the Trustees appoint him as the Village Zoning Administrator as of August 12, 2024 and serve until further notice. After discussion, Amy O'Toole made a motion to appoint Brian Evans-Mongeon as the Village Zoning Administrator as of August 12, 2024. Sue Trainor seconded the motion. The motion passed unanimously without abstention.
9. Reed Water Allocation Application: The Village Manager reported that the Village received a water allocation application for the Reed family on Kristi Lane. After a short discussion on the history of the subdevelopment, Sue Trainor made a motion to approve the allocation application. Amy O'Toole seconded the motion. The motion passed unanimously without abstention.
10. Roundtable discussion items:
 - a. Flower bed at the end of Eden Street: There was some discussion on the status of the flower garden that was supposed to be installed there. It was noted that it is under the responsibility of the Energy Committee and no new information has been shared on its status.
 - b. Closing off Main Street for events: There was discussion about the possibility of when and how Main Street could be closed off to allow for social events like Home Day and the Halloween party to occur



without the influence of vehicular traffic. The Village Manager will discuss the matter with the Town Administrator and report back.

Crosswalks: There was discussion on getting crosswalks painted on Main and side streets off of Main Street. The Trustees asked the Village Manager to discuss the matter with the Town Administrator and report back.

- d. ATV Ordinance: The Trustees discussed the Town's recently adopted ATV Ordinance. At this time, the Trustees chose to monitor the Ordinance and will offer comments when the needs arise.

11. Executive Session, if applicable in accordance with V.S.A. Sec. 313: Amy O'Toole made a motion to go into Executive Session at 4:35 PM for the purposes of discussing personnel with the Village Manager and Village Clerk/Treasurer as guests. Sue Trainor seconded the motion. The motion passed unanimously without abstention.

- a. Sue Trainor made a motion to come out of Executive Session at 4:42 PM. Peter Gallo seconded the motion. The motion passed unanimously without abstention.

- b. There was no action taken.

12. Adjournment: The meeting was adjourned at 5:42 PM.

Respectfully submitted,

Karen Wescom, Village Clerk