



Village of Hyde Park

Thursday December 5, 2024

Village Conference Room, Municipal Building
167 Main Street, Hyde Park

BOARD OF TRUSTEES Minutes

Trustee Members: Present: Frederika French, Chair; Amy O'Toole, Peter Gallo, Clerk
Staff Present: Karen Wescom, Village Clerk; Brian Evans-Mongeon, Village Manager
Other: None

Chair French called the meeting to order at 5:08 PM. There were no citizens requesting time to present.

1. Additions or changes to the Agenda: The Village Manager shared that while the agenda indicated the correct meeting date of November 13, 2024, the emailed minutes showed the incorrect date of October 13, 2024. The Village Manager handed out corrected minutes at the meeting.
2. The Chair indicated that she did not have a report.
3. Peter Gallo made a motion to approve amended minutes of the Trustees' November 13, 2024 meeting. Amy O'Toole seconded and the motion passed unanimously, without abstention.
4. Peter Gallo made a motion to approve minutes of the Trustees Emergency Meeting held on November 26, 2024. Amy O'Toole seconded and the motion passed unanimously, without abstention.
5. Warrants were distributed and signed.
6. Financial Allocation Methods: The Village Manager presented information relating to a revised proposal for financial allocation methods to be used in the fiscal year 2024. Instead of singularly using the allocation method of 90% Electric/6% Water/3%WasteWater/1% General, the revised proposal is to use two allocators of 49%Electric/25% Water/25% WasteWater/1% General or 33%Electric/33% Water/33% WasteWater/1% General, depending the types of expense charges. These allocators represent a better distribution recognizing that each operating utility has more equalized responsibilities to the establishment of the overall expense. For example, IT hardware and software are expenses across all departments and should be shared more equally since each department could have those expenses solely under a single business unit. The manager requested that the motion also provide for the manager and Village Treasurer to review the expense accounts to see which allocation method would be best used for that expense account. Riki French made a motion to authorize the use of the new allocation methods on the Village's expense accounts, including the expanded review of all expense account to see which allocation method is most appropriate for fiscal year 2024 and beyond. Peter Gallo seconded the motion and the motion passed unanimously, without abstention.
7. Peter Gallo made a motion to go into executive session to discuss personnel issues relating to employee compensation for 2025. Riki French seconded and the motion passed unanimously, without abstention at 6:21 PM.



8. Peter Gallo made a motion to come out of executive session. Riki French seconded and the motion passed unanimously, without abstention at 6:26 PM.
9. Peter Gallo made a motion to approve proposed pay increases for employee compensation for 2025. Amy O'Toole seconded and the motion passed unanimously, without abstention.
10. Roundtable: The Trustees discussed a request made by the Village Manager to allow him to start investigating measures that would allow the Village to start monitoring speeding traffic and stop sign violations on Main Street at the intersection of Main and Church Streets. The Trustees asked the Village Manager to begin an investigation.
11. Motion to Adjourn by Riki French seconded by Peter Gallo, motion passed unanimously without abstention. Meeting adjourned at 6:36 PM.